Barwick in Elmet & Scholes Parish Council

Meeting to be held on Monday 5 December 2016 at Scholes Methodist Hall at 7.30 pm – Planning Committee 6:30 pm – Open Forum 7 pm

AGENDA

1. To receive and approve where requested **apologies for absence** **Claire**

2. To receive any declarations of interest not already declared under the council's code of conduct or members Register of Disclosable Pecuniary Interests and to receive and consider any applications for dispensation. **Claire**

3. To **approve and sign the Minutes** of the Meeting of the Parish Council held on 7 November 2016 **Claire**

4. To approve Cllr. Crosfill's sabbatical and to consider membership of the Planning and SLF Committee **Claire**

5. To receive the **Crime Report** (taken earlier if necessary) **PCSO**

6. To consider **financial issues** as below

- **6.1** Cash book, bank reconciliation & budget monitor statements for November **Keith**
- **6.2** Report of invoices and payments to be made for December **Keith**
- **6.3** To consider paying some invoices by BACS **Keith**
- **6.4** To pay all petty cash into the bank **Keith**
- **6.5** Budget for 2017/18 **Keith**
- **6.6** Clerk's Remuneration **Stella**

7. To consider **Correspondence** received by the Clerk since the last meeting and agree further action where necessary (2745-2756) **Keith**

8. **Other Items**

To Consider;

- **8.1** Use of Jack Heaps Field for Maypole Celebrations 2017 and Open Gardens (25th June) **Claire**
- **8.2** Website update **Claire**
- **8.3** SLF report and Tom Crosfill **Karen**
- **8.4** 2017 Annual Parish meeting – initial discussion about how to engage residents **Matt**
- **8.5** CCTV and the Safer Communities Fund **Neil**
- **8.6** Hall Tower Field – approval to complete & submit grant application s106 moneys for work on site **Geoff**
- **8.7** Gated access to Sports Fields - To consider the comments made at the last Open Forum **Geoff**

Reports

- **8.8** Facebook, website & social media **Neil**
- **8.9** Defibrillator for Barwick - update **Neil**
- **8.10** Neighbourhood Plan **Claire**
- **8.11** Training Events Attended – Housing Supply: 17 November (Cllrs. Dales & Remmer) **Paul**

9.1 To consider recommendations of **Planning Committee** **Claire**

Works to Protected trees - 1 Station Gardens

16/06835/FU	6 Crosland Mews - First floor extension to side
16/07010/FU	465 Leeds Road - Part single storey, part two storey side/rear extension
16/06638/FU	5 Potterton Close - Raise roof height and installation of one dormer window to front roof plane and three dormer windows to rear roof plane.
16/07190/FU	29 Main Street, Scholes - First floor side and rear extension with juliet balcony
16/07233/FU	4 Milton Drive - Single storey rear extension
16/07083/FU	The Buffers - Retrospective application for detached tent, storage container, toilet block and food van to car park

9.2 Woodland Weddings – to consider the concerns raised at the last two Open Forum meetings

9.3 To retrospectively consider the response of the Parish Council to the Site Allocations consultation

10. To consider **referrals and risk assessments** **Claire**

11. To notify the clerk of matters for inclusion on the agenda of the next meeting **Claire**

12. **Dates of next meetings**: **Claire**

Monday 9 January 2017: Barwick in Elmet Methodist Schoolroom: Parish Council Meeting 7:30 preceded by Planning Committee (6:30 pm) and Open Forum (7 pm) **Note**: The first Monday in January is a Bank Holiday