

# Barwick in Elmet & Scholes Parish Council

Meeting to be held on Monday 1 February 2016 at Barwick-in-Elmet Methodist Schoolroom at 7.30 pm –  
Open Forum 7 pm

## AGENDA

1. To receive and approve where requested **apologies for absence** – Cllrs. Dales and Munro **Claire**
2. To disclose or draw attention to any **disclosable pecuniary interests** for the purposes of section 31 of the Localism Act 2011 and paragraphs 13-18 of the Members Code of Conduct. Also to declare any other significant interests which the Member wishes to declare in the public interest, in accordance with paragraphs 19-20 of the Members Code of Conduct **Claire**
3. To remind Councillors and the General Public of the right to record, film and to broadcast Council Meetings in accordance with the Openness of Local Government Regulations 2014 and to request that anyone who wishes to record discusses the matter with the Clerk beforehand. The full guidance is available on the Parish website. To request all present observe the Protocol for the conduct of meetings currently in circulation. **Claire**
4. To **approve and sign the Minutes** of the Parish Council meeting held on 4 January 2016 **Claire**
5. To receive the **Crime Report** (taken earlier if necessary) **PCSO**
6. To consider **financial issues** as below **Keith**
  - 6.1 Cash book, bank reconciliation & budget monitor statements for January **Keith**
  - 6.2 Report of invoices and payments to be made for February **Keith**
7. To consider **Correspondence** received by the Clerk since the last meeting and agree further action where necessary (2565-2573) **Keith**
8. **Other Items**
  - To Consider;**
  - 8.1 Review of Core Documents – Standing Orders, Financial Risk Assessments/Regulations **Claire**
  - 8.2 Adoption of an Expenses Policy **Claire**
  - 8.3 Arboricultural Survey – to identify which trees need looking at **Geoff**
  - 8.4 Barwick School competition prizes – suggested locations of the winning entries **Claire**
  - 8.5 Bench formerly outside the New Inn Public House – suggested new location **Geoff**
  - Reports**
  - 8.6 Le Tour de Yorkshire – update on progress since last meeting, roadshow coming 18<sup>th</sup> February **Claire**
  - 8.7 Facebook, website & social media reports **Neil**
  - 8.8 Scholes Lodge Farm committee **Tom**
  - 8.9 Traffic issues around Scholes (Elmet) School – report of on-site meeting **Claire**
  - 8.10 NDP – report of progress **Claire**
9. To consider the vacancy on the Planning Committee **Claire**

To consider recommendations of **Planning Committee** meeting in respect of **Claire**

|             |   |
|-------------|---|
| 15/07410/FU | 7 Maypole Mews - Two storey and single storey rear extension, porch and first floor window to side  |
| 15/07626/FU | 8 Rakehill Road, Barwick-in-Elmet - Single storey rear extension  |
| 15/07549/FU | 118 Main Street Scholes- Alterations including two storey side/rear extension   |
| 16/00117/FU | 26 Belle Vue Avenue - Part single part two storey side and rear extension   |
| 16/00154/FU | Langlands Garden Centre - Single storey extension; re-siting of existing chiller unit and external storage container plus erection of new fencing |

Temporary Event Licence for Woodland Weddings – update of developments since last meeting **Claire**
10. To consider **referrals and risk assessments** – slippery footpath Belle Vue Road **Claire**
11. To notify the clerk of matters for inclusion on the agenda of the next meeting **Claire**
12. **Date of next meeting:** **Claire**

Monday 7 March: Parish Council Meeting 7:30 preceded by Open Forum at Scholes Methodist Hall 7 p.m.