

Barwick in Elmet & Scholes Parish Council

Meeting to be held on Monday 7 November 2016 at Barwick in Elmet Methodist Schoolroom at 7.30 pm –
Planning Committee 6:30 pm – Open Forum 7 pm

AGENDA

1. To receive and approve where requested **apologies for absence** **Claire**
2. To receive any declarations of interest not already declared under the council's code of conduct or members Register of Disclosable Pecuniary Interests and to receive and consider any applications for dispensation. **Claire**
3. To **approve and sign the Minutes** of the Meeting of the Parish Council held on 3 October 2016 **Claire**
4. To receive the **Crime Report** (taken earlier if necessary) & to consider the firearms incident in Scholes **PCSO**
5. To consider **financial issues** as below **Keith**
 - 5.1 Cash book, bank reconciliation & budget monitor statements for October **Keith**
 - 5.2 Report of invoices and payments to be made for November **Keith**
 - 5.3 To note the contents of the Internal Auditor's Interim Report **Keith**
6. To consider **Correspondence** received by the Clerk since the last meeting and agree further action where necessary (2620-2744) **Keith**
7. **Other Items**
 - To Consider;**
 - 7.1 2017 Annual Parish meeting – initial discussion about how to engage residents **Matt**
 - 7.2 Revised Site Allocations – Report of meetings held/attended and action taken **Claire**
 - 7.3 Youth Club – a funding opportunity **Karen**
 - 7.4 Scholes Lodge Farm working party **Tom**
 - 7.5 CCTV and the Safer Communities Fund **Neil**
 - 7.6 Hall Tower Field trustees – update/report of on-site meeting 26 October **Claire**
 - 7.7 Defibrillator for Barwick - update **Claire**
 - 7.8 Neighbourhood Plan – formal approval of the Neighbourhood Plan and report of meetings **Claire**
 - Reports**
 - 7.9 Facebook, website & social media **Neil**
 - 7.10 Training Events Attended – VAT: 3 Nov. (clerk); Brown field delivery: 21 Oct. (2 councillors) **Keith**
 - 7.11 East Leeds Orbital Road meeting – 12 October **Claire**
 - 7.12 Outer North-East meeting – 13 October and Planning Update meeting 31 October **Glyn**
 - 7.13 YLCA – Leeds Branch meeting – 11 October at Horsforth Town Council Offices **Claire**
 - 7.14 To note dog-fouling signs are now in place, lectern signs imminent **Claire**
8. To consider recommendations of **Planning Committee** **Claire**

Works to Protected trees - 14 Elmwood Lane

16/06038/FU	15 Elmete Avenue - Raised roof height with front dormer window to existing side
16/06403/FU	429 Leeds Road - Alterations involving single storey and two storey side and rear extension including lower ground floor extension to rear
16/06382/FU	Ridgestone House, 4 Meadow View - First floor side extension, balcony to rear
16/06638/FU	5 Potterton Close - Raised roof height with three new dormers to rear
9. To consider **referrals and risk assessments** **Claire**
10. Attendance **Claire**
11. To notify the clerk of matters for inclusion on the agenda of the next meeting **Claire**
12. **Dates of next meetings:** **Claire**

Monday 5 December: Scholes Methodist Hall: Parish Council Meeting 7:30 preceded by Planning Committee (6:30 pm) and Open Forum (7 pm)