

Barwick in Elmet & Scholes Parish Council

Meeting to be held on Monday 4 September 2017 at Scholes Methodist Hall at 7.30 p.m.
Planning Committee 6:30 pm – Open Forum 7 pm

AGENDA

1. To receive and approve where requested apologies for absence Claire
2. Scholes Ward vacancies - proposal to co-opt Craig Barker and Phil Maude to represent the Scholes Ward on the Parish Council. Claire
3. To receive any declarations of interest not already declared under the council's code of conduct or members Register of Disclosable Pecuniary Interests and to receive and consider any applications for dispensation. Claire
4. To **approve and sign the Minutes** of the Meetings of the Parish Council held on 3 and 31 July 2017 Claire
5. To receive the **Crime Report** (taken earlier if necessary) PCSO
6. To consider **financial issues** as below
 - 6.1 Cash book, bank reconciliation & budget monitor statements for July and August Keith
 - 6.2 Report of invoices and payments to be made for September Keith
 - 6.3 To look at alternative options to earn interest on Bank Balances Keith
 - 6.4 To note the External Auditor's Report Keith
7. To consider **Correspondence** received by the Clerk since the last meeting and agree further action where necessary (2844-2868) Keith
8. **Other Items**
 - To Consider;**
 - 8.1 A proposal to request more speed limit signs in the Parish from Leeds City Council Highways Howard
 - 8.2 The PC response to the suggested changes for Leeds Road/the Coronation Tree Claire
 - 8.3 The PC response to the proposal to build a new orbital road east of Scholes Howard
 - 8.4 A Peace Lamp proposal Stella
 - 8.5 Setting up a Working Party to consider PC Processes including an annual planned programme of work, instructing contractors, Terms of Reference, agenda requests and a review of Standing Orders & Financial Regulations Claire
 - 8.6 Hall Tower Field update - potential adoption of management of site, proposal for Annual Maintenance Costs and identification of work required. Proposal to advise residents of progress by letter, public meeting to ensure residents agree, then legal work required. Proposal to cut the mound and ditch Claire
 - 8.7 Scholes Lodge Farm – plants for the wet areas, budget, presentation by Karen/Paul Paul
 - 8.8 Dog Walker chart, signage and concerns about irresponsible dog ownership Stella
 - 8.9 Skills review to identify training needs Claire
 - Reports**
 - 8.10 Norma Fletcher - to record her service to the Parish and her passing Claire
 - 8.11 Procedures, Powers and Policies Training - attended by Cllr. Davies Glyn
 - 8.12 Successful Event Management training - attended by Cllrs. Bedford, Dales & Hassell Karen
 - 8.13 Barwick Vacancy – to note that there were no requests for an election, we can now co-opt Claire
 - 8.14 Report on activity on Parish Facebook Neil
 - 8.15 Update on the new web-site Claire
 - 8.16 Neighbourhood Plan – update Claire
 - 8.17 Report of on-site meeting 5th August with Cllr. Robinson and Barwick Bowls Claire
 - 8.18 To note the Clerk's Delegated Authority decision to allow the Fair to use Jack Heaps Field Claire
- 9.1 To note or consider recommendations of **Planning Committee** regarding Planning Applications considered at their meetings of 31st July and 4th September a breakdown of which has been publically displayed in accordance with statutory requirements.
- 9.2 To note the response to Aberford's Neighbourhood Development Plan - Regulation 14 Consultation
- 9.3 Planning Committee Vacancy – proposal to appoint a Scholes Councillor to fill the vacant position.
- 9.4 To consider having a Planning Committee meeting in August as part of the normal calendar
10. To consider **referrals and risk assessments** Chair

11. To notify the clerk of matters for inclusion on the agenda of the next meeting

Chair

12. Date of next meeting:

Chair

Monday 2 October 2017: Barwick in Elmet Methodist Schoolroom: Open Forum (7pm), Meeting of the Parish Council (7:30pm) preceded by Planning Committee (6:30pm)