

MINUTES of the PARISH COUNCIL MEETING

held on Monday 5 October 2015 at 7.30 p.m. at Barwick-in-Elmet Methodist Schoolroom

PRESENT :

Councillor	Claire Hassell (Chair)	
Councillors	Amanda Munro	Neil Beaumont
	David Leeming	Paul Remmer
	Geoff Yapp	Stella Walsh
	Glyn Davies	Tom Crosfill
	Karen Dales	

In attendance: Nine Scholes residents, PCSO Geoff Nottingham (part) and the Clerk.

1 APOLOGIES: Cllrs Matt Baker and Matthew Willey and Ron Miller (Wetherby News).

2 DECLARATIONS OF PECUNIARY INTEREST: Cllrs. Beaumont and Yapp regarding 3 Flats Lane (item 9) and Cllr. Yapp regarding item 8.14. Cllr. Hassell declared that she had received a £20 donation for the use of the gazebos which would be going to the Royal British Legion.

3 THE RIGHT TO RECORD, FILM AND TO BROADCAST COUNCIL MEETINGS: the meeting was made aware of this and the protocol to be followed. Cllr. Dales made the Councillors aware that the meeting was being recorded.

4 MINUTES OF PREVIOUS MEETING

The minutes of the previous meeting were approved and signed although Cllr Dales registered an objection. This referred to a non-agenda item, a proposal that a local public consultation could be arranged in connection with Leeds Council's Site allocations Statutory Public Consultation. It was agreed to minute this under 8.6.

5 CRIME REPORT

The PCSO reported that there were two reported crimes in September. There was one case of criminal damage down Potterton Lane after a dog owner had let their dog(s) off the lead in a field of sheep – ten of which were killed and others injured.

There had been a theft of documents from a resident's external letter box, which were used to open fraudulent bank accounts. Police have some CCTV possibly of the perpetrator and would appreciate any further information from residents. Advice to beware of phone calls asking for details of bank accounts was given as these calls are very likely to be fraudulent.

The VAS speed camera is currently available and training would be given.

The PCSO was advised of a man watching the children in the Barwick school playground, he was aware of the issue, and also of problems with youths behind Barwick Village Hall. He was also aware of the traffic problems in the vicinity of Scholes School.

6 FINANCE

6.1 It was **resolved** that the **cash book summary and budget monitor for September** be approved showing payments of £2,673.37 (cheques totaling £2,500.41 and a direct debit of £172.96).

6.2 It was **resolved** that eight cheques for October amounting to £2,399.63 be approved (plus direct debit amounts).

6.3 The External Auditors report has been circulated and copies of their report publically displayed.

7 CORRESPONDENCE

The Clerk presented the list of **correspondence** (2478-2497) received since the last meeting details of which had been previously circulated. There have been four communications from the Yorkshire Local Councils Association (2486, 2487, 2491 and 2497), four from LCC (2488, 2489, 2493 & 2494) and one from Rural Action Yorkshire (2482). The other items were;

2478	Campaign to Protect Rural England Summer newsletter
2479	Campaign to Protect Rural England West Yorkshire Summer newsletter
2480	Charity Commission Spring newsletter
2481	Charity Commission Autumn newsletter
2482	Details of Rural Action Yorkshire's Annual Conference and Annual General Meeting
2483	Complaint from a Resident of Schoolgate regarding bags of litter left in the grounds of the electricity substation on Welfare Avenue
2484	E-mail from a resident regarding an oak tree planted on Scholes Lane
2485	E-mail from a resident regarding slow broadband speed in Scholes
2489	LCC – Details of International Day of Older People showcase event – 1st October
2490	LCC – Planning Training - 8 th and 12 th October
2492	Cllr. John Proctor – news regarding Headley Hall site allocation
2493	LCC – consultation exercise regarding the Site Allocations Plan & the Aire Valley Leeds Area Action Plan
2495	Invitation form Scholes (Elmet) Primary School regarding their Open Morning
2496	HS2 update
2497	YLCA – Information about the Centenary Fields programme – a commemoration project linking to the 100th anniversary of World War One to public spaces

Councillors were encouraged to consider their availability for 2482. Cllr. Walsh reported regarding 2489 and a £6M lottery fund. Cllr. Dales is to attend on the 8th (2490). Cllrs. Dales and Walsh attended the Open Morning (2495). It was suggested that poppy seeds and bulbs could be sown in Scholes Lodge Farm (2497).

8 OTHER ITEMS

8.1 Facebook, website & social media reports. – There are 281 registered users and there were 1650 views last month.

8.2 It was **resolved** to agree to Watson's Amusements to amend the dates for the fair to use Jack Heaps Field. This led to brief discussion concerning the goal post, the wheels are now missing and it was agreed to source cost of replacements and approach Scholes Sports to borrow theirs. The Clerk will deal with this under his delegated power.

8.3 Confirmation of the Clerk's decision under delegated power to allow Jack Heaps Field to be used for car parking for a funeral was given.

8.4 Saint Philips' Church Community café – It was **resolved** that the Parish council write a letter to Saint Philip's church supporting their community café proposal which they could use as evidence in making grant applications. It was not felt appropriate to make a financial contribution at this stage but the Parish Council might consider it at a later stage if the Church presents detailed plans and funding.

8.5 A report on progress of the Neighbourhood Development Plan had been circulated. A meeting had been held with Leeds Planning to discuss the draft policies and amendments are now in progress. The priority is to get a draft report to Leeds to obtain EU Screening. Prior to Statutory Consultation.

8.6 Cllr Dales has proactively arranged a Public Consultation on 24 October at Saint Phillip's Church in Scholes in connection with Leeds Site Allocations Plans Public Consultation. Flyers advertising the meeting will be printed and distributed in both villages, residents have already offered to support and assist on the day. A meeting has been arranged with a member of Leeds Planning to discuss the supply of material for a display. The display material from the earlier Site Allocations Consultation is still held and can be used as there is little in the way of change. Cllr Dales has done an excellent job with this and the Council appreciates her efforts. A request was made for support at the event from Councillors.

8.7 Dog fouling – letters have been sent to both primary schools suggesting that they organise a competition to design a “no dog-fouling” poster. A formal response is still awaited but it seems that the initial reaction of the head teacher at Barwick-in-Elmet primary school was very favourable. Meanwhile the newsletter has been circulated and the clerk has received reaction from dog walkers and non-dog walkers alike and these comments have been circulated to all councillors.

8.8 Scholes Lodge Farm - report of the last committee and on-site meetings and proposals – the minutes of the last meeting of the Scholes Lodge Farm committee have been circulated as have the notes of an on-site meeting between Cllr. Crosfill, the clerk and Bob Bradley, Area East Manager, LCC Parks and Countryside. Full costings will be presented at the next PC meeting so that a decision to proceed can be agreed. Leeds Council has confirmed that s106 money held for the Parish can be used for capital outlay including seed for a wildflower meadow. It was suggested and approved that daffodils and bluebells be purchased and planted now as this is the appropriate season. This along with the more frequent grass cutting will confirm that progress is being made.

8.9 LCC quote for Scholes Christmas Lights for December 2015 – It was **resolved** to accept the quotation from LCC for additional strings on existing trees in Scholes.

8.10 Clerk – performance management/appraisal– Cllr. Walsh has met with the clerk. A summary of the draft outcomes was circulated and councillors are asked to comment before any of the suggestions are formally adopted.

8.11 Defibrillator for Barwick-in-Elmet – a group of people have organized a fund raising event in Barwick-in-Elmet Village hall. Cllr. Remmer has obtained some prices. It was suggested that the November meeting considers a telephone process so that in the event of an emergency, calls are handled without delay and re-routed if the primary contact is unavailable – it seems that Scholes residents don't know how to respond in the event that their defibrillator is needed.

8.12 Pedestrian crossing – Cllr. Walsh has been approached by a few residents asking if Scholes can have a pedestrian crossing. It was decided not to pursue this any further as it would spoil the village character.

8.13 Youth Council – Cllr. Munro has liaised with Scholes Junior Football club regarding the use of the Sports Pavilion and hopes to have a meeting with young people later this week.

8.14 Request by Barwick in Bloom to use Jack Heaps field for the Open Gardens Event 26th June - It was **resolved** to allow them to use the field for car parking on the 26th June 2016.

9 PLANNING

The Parish Council considered the following planning applications forwarded by Leeds City Council Development Department;

- 15/04665/FU/NE Brain Injury Rehabilitation Trust, Station Road - Demolition of existing dwelling house; two storey side extension to existing Care/Rehabilitation Facility. **Objections on the grounds of car parking, drains and the effect on adjacent properties**
- 15/05287/FU/NE 3 Flats Lane - Front side and rear single storey extension. **Objection due to adverse impact on the street scene**
- 15/05394/FU/E 11 Main Street, Scholes - Porch to front. **No objection**
- 15/05334/FU/NE 8 Rakehill Road, Barwick-in-Elmet - Single storey extension with storage area below to rear. **No objection subject to planners satisfaction on a point raised**

9.2 Planning committee membership – three councilors expressed an interest in the Scholes ward vacancy. Cllr. Crosfill was proposed by Cllr. Yapp, Cllr. Dales by Cllr. Remmer and Cllr. Munro by Cllr. Leeming. An election by sealed ballot resulted in Cllr. Crosfill being elected. Cllrs. Dales and Munro were thanked for their interest.

10 REFERRALS & RISK ASSESSMENTS

Following a declined request made by the Parish Council to LCC Highways for a guard rail to stop children running from Barwick-in-Elmet playground onto Welfare Avenue, it was suggested that there are other ways to reduce the risk, Cllr. Remmer will contact them regarding the suggested alternatives. The over turned litter bin in the same playground has been put back in place.

11. To notify the clerk of matters for inclusion on the agenda of the next meeting – in addition to item 8.11 above there was a request to include quotes for hedge cutting at the allotments. To avoid the clerk amending and reprinting agendas, councilors and residents were asked to submit all agenda requests seven days before the Parish Council meeting.

12 DATES of FUTURE MEETINGS

Monday 2 November: Parish Council Meeting 7:30 preceded by Open Forum at Scholes Methodist Hall 7 p.m.

Mon 12 October: Scholes Playing Fields Committee at the Sports Pavilion at 7:30 p.m.

Mon 19 October: Barwick Playing Fields/Allotments at Barwick-in-Elmet Methodist Schoolroom at 7:30 p.m.

There being no further business the meeting was closed at 9.25 p.m.

Signed

Chairman, 2 November 2015

The **OPEN FORUM** was held at 7 p.m.

Cllr. Hassell reminded everyone of the matters which were discussed at the last Open Forum after which the following matters were discussed;

Scholes School Swimming Pool.

Two representatives from Scholes Primary School presented the need to refurbish the small indoor pool. The pool is now fifty years old. It was used by three-hundred children a year which including a hundred and ten through private lessons. There was a lack of detail in the presentation and the representatives were advised at this stage the PC would advertise the need for the local community to get behind the refurbishment. It was suggested that when more details were available that an update be presented.

The Parish Council is happy to promote the project in the next newsletter (the representatives agreed to send the Clerk a ready-made press release). The PC were unable to commit to financial support at this stage but are happy for members of the campaign group to come to a future Open Forum once the quotes are in and a target figure becomes known.

A group of four Scholes residents attended representing those who live near Scholes school. They are concerned at the amount of traffic when parents drop their children off at school and when they collect them. The restrictions on parking outside the school on Main Street have transferred the problem to Elmete Avenue, Oaklea Road, Wood Lane etc. They estimated that there are over a hundred cars twice day with forty to fifty cars on Elmete Avenue alone (members of staff park there all day). The two new portacabins have made the problem worse and the school takes more and more children from outside the village. Some parents are rude to residents when asked to move. The residents have taken this up with the school and have seen the Head teacher and the deputy head. The deputy was shown the problem but seemed to suggest to the residents that it wasn't the School's problem. The residents have written to the school but never got a reply. The Parish Council agreed to write to the school to express the concerns of residents who live nearby. It was also suggested that the head be invited to meet with the Parish Council. The PSCO informed the Parish Council that it is illegal to park across someone's drive in such a way that prevents the person reversing out in a straight line.

A resident is looking to build an extension to his property and was keen that his planning application was compliant and asked the Parish Council to make him aware of any issues which would cause the planning committee to object to his application.