

# Barwick in Elmet & Scholes Parish Council

Meeting to be held on Monday 7 December 2015 at Barwick-in-Elmet Methodist Schoolroom at 7.30 pm –  
Open Forum 7 pm

## AGENDA

1. To receive **apologies for absence** Claire
2. To disclose or draw attention to any **disclosable pecuniary interests** for the purposes of section 31 of the Localism Act 2011 and paragraphs 13-18 of the Members Code of Conduct. Also to declare any other significant interests which the Member wishes to declare in the public interest, in accordance with paragraphs 19-20 of the Members Code of Conduct Claire
3. To remind Councillors and the General Public of the right to record, film and to broadcast Council Meetings in accordance with the Openness of Local Government Regulations 2014 and to request that anyone who wishes to record discusses the matter with the Clerk beforehand. The full guidance is available on the Parish website. To request all present observe the Protocol for the conduct of meetings currently in circulation. Claire
4. To **approve and sign the Minutes** of the Parish Council meeting held on 2 November 2015 Claire
5. To receive the **Crime Report** (taken earlier if necessary) PCSO
6. To consider **financial issues** as below Keith
  - 6.1 Cash book, bank reconciliation & budget monitor statements for November Keith
  - 6.2 Report of invoices and payments to be made for December Keith
  - 6.3 Precept and proposed budget for 2016/17 Geoff
7. To consider **Correspondence** received by the Clerk since the last meeting and agree further action where necessary (2530-2551). Keith
8. **To consider** Claire
  - 8.1 To consider the Parish Council's response to the new and revised proposals regarding development in the Parish and to the Orbital Road consultation Neil
  - 8.2 Facebook, website & social media reports Claire
  - 8.3 NDP – report of the last Steering Group meeting and Neighbourhood Planning event attended Tom
  - 8.4 Scholes Lodge Farm - report of the last committee meetings and actions taken by the group Claire
  - 8.5 Youth amenity provision in each village – possible locations Claire
  - 8.6 Free Parish Magazine as an alternative to our Newsletter - update Claire
  - 8.7 Recommendations of the employment subgroup regarding the clerk's terms and conditions Matthew
  - 8.8 Defibrillator for Barwick - in – Elmet – update Claire
  - 8.9 Parish Council support for Scholes JFC's grant application for resurfacing Claire
  - 8.10 Barwick Football –non-compliance with requests to tidy up/health and safety concerns etc. Claire
  - 8.11 Report of meeting with Scholes (Elmet) School 24<sup>th</sup> November Keith
  - 8.12 To approve circulation of the summons by e-mail Claire
  - 8.13 To note that reports of meetings/training courses attended by Parish Councillors details of which have been circulated as follows: Leeds Planning Network Master Class 19<sup>th</sup> Nov, Planning Training - 21<sup>st</sup> Nov, Accounts and Finance – 27<sup>th</sup> Nov. and FOI & Data Protection 2<sup>nd</sup> Dec. Claire
  - 8.14 School Competition to design a "clear up after your dog" notice Geoff
9. To confirm recommendations of **Planning Committee** meeting in respect of Geoff

15/06408/FU	Maypole, 20A Main Street, Barwick-in-Elmet - Variation of condition 5 (hours of opening) of previous approval 11/05061/FU to allow opening from 9.00 hours to 14.00 hours on Sunday
15/06401/FU	Cross Yard Buildings Main Street, Barwick-in-Elmet - Change of use and alterations of builders store to form two flats
15/05840/FU/NE	42 Gascoigne Road - Car-port and canopy to side and rear
- 9.2 **To consider reforming the Planning Committee** as a Planning Working Party and for the full PC to ratify their responses
10. To consider **referrals and risk assessments** Claire
11. To notify the clerk of matters for inclusion on the agenda of the next meeting Claire
12. **Date of next meeting:** Claire

Monday 4 January: Parish Council Meeting 7:30 preceded by Open Forum at Scholes Methodist Hall 7 p.m.