

**MINUTES of the PARISH COUNCIL MEETING**

held on Monday 2 March 2015 at 7.30 p.m. at Barwick - in - Elmet Methodist Schoolroom

<b>PRESENT :</b>	Councillor	Ben Hogan (Chairman)	
	Councillors	Claire Hassell	Neil Beaumont
		David Leeming	Paul Remmer
		Elaine Jeffers	Stella Walsh
		Geoff Yapp	Tom Crosfill
		Matt Baker	

**In attendance:** One Barwick - in – Elmet resident, two Scholes residents, PCSO Emma Clayforth (part), Ward Cllr. Robinson and Ron Miller (Wetherby News) and the Clerk

**1 APOLOGIES:** Cllrs. Darren Dodd, Julian Kelly

**2 DECLARATIONS OF PECUNIARY INTEREST:** Cllr. Beaumont regarding item 9, in particular the planning application by the school (due to work related financial interests)

**3 MINUTES OF PREVIOUS MEETING**

It was **resolved** that the minutes of the **Parish Council Meeting (9/2014)** held on 2 February 2015 (345-349) having been circulated, be approved and signed subject to an amendment to item 8.4 changing the word “Residents” for “People” so that it reads “People with specific expertise could support this sub-committee on an ad-hoc basis” Proposed Cllr. Leeming Seconded Cllr. Crosfill. All were in favour

**4 MATTERS ARISING**

Christmas Lights – three more strings for Barwick - in – Elmet have been ordered

Parish Framework Invitation to Tender – several contractors have been sent invitations to tender – so far none of them have replied, Cllr. Remmer will follow up those who have expressed an interest to date

**5 CRIME REPORT**

There were five crimes committed in the Parish in February. The top part of a wooden fence on Richmondfield Drive has been pulled off. There was a theft of tools on Leeds Road, the victim was in conversation with colleagues at the time and the suspect grabbed the victim’s tools which were on the drive and ran off. On Fieldhead Drive a garage door was forced partly open but not sufficiently to gain entry. In a similar incident on Leeds Road the garage door was forced open and property stolen. On Main Street, Scholes the suspects forced open a padlock at the front of the house to gain access and remove property

There was discussion about the Community Speedwatch scheme where fully trained residents are given speed cameras. It was suggested we carry an article about this in the next newsletter and put something on Facebook and see if any residents are interested

There was also discussion about cold calling zones

## 6 FINANCE

**6.1** It was **resolved** that the **cash book summary and budget monitor for February** be approved showing payments of £2,818.82, a copy of which is attached to these minutes

**6.2** It was **resolved** that six cheques for February amounting to £1,388.38 plus a direct debit for £28.91 be approved, total payments £1,417.29 (plus an as yet unspecified direct debit for the telephone)

**6.3 Vehicle Activated Sign** – after several telephone calls and the threat of the Financial Ombudsman, the insurance company have now paid for a replacement sign (the previous one having been knocked over by a car last June). Meanwhile a replacement sign has been put up. The clerk will liaise with LCC Highways and we will pay them for the replacement sign if necessary

## 7 CORRESPONDENCE

The Clerk presented the list of **correspondence** (2265-2387) received since the last meeting details of which had been previously circulated. There have been a couple of communications from the Yorkshire Local Councils Association (2370 and 2376) and three from LCC (2371, 2378 and 2379). The other items were;

- 2365 Royal British Legion regarding February Door to Door campaign for Poppy Lottery
- 2366 Marketing e-mails from a supplier of litter bins and benches
- 2367 List of current and future road works for the Leeds area
- 2368 Insurance company offering to quote us for Parish Council liability cover (AON)
- 2369 Request for volunteers to survey the condition of war memorials
- 2372 Scheme where registered charities receive a percentage of what customers spend online at participating retailers
- 2373 Report of road works in progress and future road works
- 2374 Insurance company offering to quote us for Parish Council liability cover (Tennyson Insurance)
- 2375 Details of a charity event to raise money for the Spinal Injuries Association by buying fish and chips
- 2377 Minutes of the Outer North East Community Committee
- 2380 Minutes of the January Outer North-East Parish and Town Council Forum
- 2381 Notification of Works to Protected Trees – Saint Phillip's and the Barleycorn
- 2382 E-mails from Broxap promoting their product range, in particular tree grilles and dog bins
- 2383 Promotional e-mail from a supplier of bulbs
- 2384 Hard copy map of our Parish showing grounds maintenance work
- 2385 Information about brown bin collections restarting in March
- 2386 E-mail from an independent NDP consultancy company offering their services
- 2387 Complaint from a resident to LCC about the state of Chippies Pond

There was discussion about item 2369, some of the other items were discussed in more detail during the Open Forum. The clerk was advised not to include marketing e-mails in the correspondence list in future except as a brief summary

## 8 OTHER ITEMS

**8.1 Scholes Developments** – a document has been circulated following a meeting between the PC and Scholes Development Company Limited/Barratt David Wilson. This has also been published on Facebook and on the PC website and lists the key changes/proposals in bullet point format. In particular the reduction in the number of properties to 645, the proposed new school now being a green space and proposed traffic lights at key junctions on the A64. The Plans Panel decision against the Wood Lane site is not to be appealed and the land is now proposed to be gifted to the PC. It was stressed that this was not a private meeting and the PC shared a summary of the meeting with residents soon after. The appeal with amendments to the original proposed plans now goes to the Planning Inspectorate

**8.2 Allotments – presentation of quotes received for the concrete standing**– Three quotes have been received and it was **resolved** to accept the most competitively priced of these. **Proposed** Cllr. Yapp, **Seconded** Cllr. Baker, all were in favour apart from Cllr. Remmer who abstained. There was concern that the value of the higher quote was already known to the others when they submitted theirs. An investigation will be carried out

**8.3 Salt Bins** – following a number of accidents in the cold weather (reported at the February meeting) LCC have been approached and several sites for grit bins in each village have been suggested, LCC have assessed all but one of these and stated that the minimum criteria for these has not been met. Meanwhile there has been an offer from Cllr. Robinson of funding for PC owned salt bins if the PC contributes an equal amount. It was decided not to buy salt bins as this would leave the PC responsible for maintenance of these

**8.4 Risk assessments update** – three or four more of these have been sent out and Cllr. Remmer is working on those still outstanding. The latest asset register has been circulated

**8.5 Neighbourhood Development Plan**– the steering group met last month. There have been 167 questionnaire replies (plus three which have just come in). One member of the group has done a great job of analysing these and is now giving percentages for all replies (not just those with comments). A similar number of Housing Needs Surveys have been completed. The consultant employed by the group will consider the suggested amendments. He has been fully paid for all previous work and needs three days more to fulfil the next stage of the NDP at £300 a day. One member of the group has done a great deal of work on green spaces. An application is being made for further funding as there is now a new fund available

**8.6 Scholes Lodge Farm** – the working group met for the last time in February. The minutes have been circulated as has a report showing the analysis of all questionnaires and recommendations. One member of the group and the chairman of the working group expressed an interest in being a part of the new committee. Legally, the resolution passed at last month's meeting cannot be reversed or substantially amended but the SLF committee is empowered to seek advice from experts and for these people to be on the committee on an ad-hoc basis. The request came from someone who has recognised expertise and it was therefore left to the committee to decide regarding consultation. Quotes have been obtained for control of moles and the curly dock. The later can be controlled by spraying from a knapsack or from a boom, the latter was felt to be the better option but there is an issue of fencing from the sheep last year which restricts access to all the field. The clerk will write to the farmer about this. Quotes regarding mole control were presented to the PC

**8.7 Facebook, website & social media reports**– there were now 215 likes and 2,921 visits. The number of hits on the website dropped from 450 to 370 in February. Cllr. Baker is getting quotes from a number of website providers

**8.8 Elections** – nomination packs have been circulated for completion by those wishing to stand for re-election in May (all councillors complete their term of office this year). It was noted that completed nomination forms have to be hand delivered to the returning officer, they can be handed in by a third party and Cllr. Baker offered to do so for those who do not normally go into Leeds

**8.9 Skips** – a proposal to provide a skip for each village for those who can't get to the tip had been put forward as an item for debate. However it was felt that the PC would be unable to monitor those using the skips and those who have facility to get to the LCC tip might nevertheless use that provided by the PC (at the expense of those who can't) simply because it was closer

## **9 PLANNING**

The Parish Council considered the following planning applications forwarded by Leeds City Council Development Department

- |                |  |
|----------------|--|
| 15/00477/FU/NE | 20 Elmwood Avenue - Single storey side/rear extension with carport to side - <b>no objections</b>  |
| 15/00210/FU/NE | 20 Milton Drive - Construction of detached house and demolition of existing bungalow) - <b>no objections, however the PC has written to LCC to express much dis-satisfaction regarding the way the owner has gone about this</b> |
| 14/07082/FU/NE | Woodhouse Farm, York Road, Scholes - 37m high detached wind turbine to agricultural land – <b>Considerable objections (visual impact and flicker effect)</b>   |
| 15/00430/LA/NE | Barwick Primary School, Single storey extension and alterations - <b>no objections</b>   |

There had been a suggestion to put flyers regarding the Woodhouse Farm wind turbine through the letter boxes of residents of the Arthursdale's and the clerk has printed off a large number of these, so far there hasn't been any noticeable adverse reaction to the planning application in spite of information about it being put in both notice boards and on the PC Facebook and web-pages, the flyers should raise awareness of those most likely to be affected

## **10 REFERRALS & RISK ASSESSMENTS**

There were no new referrals or risk assessments this month but it was noted that there has been no reply to some of those previously raised, in particular the loss of litter bins along Leeds Road, Scholes and these will be chased up

## **11 DATES of FUTURE MEETINGS**

Monday 13 April Meeting & Forum at Scholes Methodist Hall at **7 p.m.**

\*\*Note next month's meeting is the second Monday of the month due to the Easter Bank Holiday\*\*

Mon 20 April: Barwick Playing Fields/Allotments at Barwick Methodist Schoolroom at 7:30 p.m.

Mon 27 April: Scholes Playing Fields at the Sports Pavilion at 7:30 p.m.

**7<sup>th</sup> May - Local Council Elections**

There being no further business the meeting was closed at 9.08 p.m.

Signed

Chairman  
13 April 2015

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The **OPEN FORUM** was held at 7 p.m.

The chairman reviewed the comments made at the previous Open Forum and then invited comments from residents

One resident requested permission to speak at agenda item 8.6 (Scholes Lodge Farm). Permission was granted

Cllr. Robinson had a number of issues to comment on;

1. He asked if there had been any feedback from Highways following the on-site meeting at the Coronation Tree in December
2. He reported regarding correspondence item 2387. He had arranged an on-site meeting with the resident at Chippendale's pond. The resident is unavailable to attend but a couple of Parish Councillors have volunteered to meet him. Cllr. Robinson spoke about an initiative where small CCTV cameras are used to catch those involved in fly-tipping. It was suggested that Aberford Road just past Asp Bridge would also benefit from this technology. One resident asked whether the PC boundary could be moved once the East Leeds Orbital Road is built so the Chippendale's pond becomes as part of the parish
3. He commented on agenda item 8.3 (Salt Bins) – see above. LCC would supply salt bins and pay for the initial outlay of salt but the PC would be responsible for ongoing maintenance
4. Regarding item 8.9 (Skips) he advised that LCC can fund these
5. He will use his contacts to encourage higher prioritisation of the roll-out of superfast broadband for Scholes

Consent was given to a proposal by Cllr. Remmer to invite someone to the next meeting to speak about defibrillators

A question was asked about correspondence item 2375. The clerk explained that the idea is that someone holds a fish and chip supper, in addition to the cost of the fish and chips, every guest pays £5 which goes to the SIA (Spinal Injuries Association). The clerk has passed this information on to the Fish and Chip shop and to the Gascoigne Arms public house as they may see this as a good way to raise money for charity and generate additional custom at the same time

There was a question received via Facebook regarding the loss of trees on Elmete Avenue. A tree has recently been taken down as it was rotten. LCC are unlikely to replace it as tree roots cause damage to roads, pavements and properties and are only replaced when well away from these things. The clerk will contact LCC as the tree stump has not been dealt with