

MINUTES of the PARISH COUNCIL MEETING

held on Monday 13 April 2015 at 7.30 p.m. at Scholes Methodist Hall

PRESENT :

Councillor	Ben Hogan (Chairman)	
Councillors	Claire Hassell	Paul Remmer
	David Leeming	Stella Walsh
	Geoff Yapp	Tom Crosfill

In attendance: Three Barwick - in – Elmet residents, twelve Scholes residents, PCSO Chris Barrett (part), Dave Jones, Yorkshire NHS (part), Ward Cllr. Robinson and the Clerk

1 APOLOGIES: Cllrs, Elaine Jeffers, Julian Kelly, Matt Baker and Neil Beaumont and Ron Miller (Wetherby News)

It was reported that Cllr. Dodd has resigned

2 DECLARATIONS OF PECUNIARY INTEREST: Cllr. Hassell regarding item 9, in particular the planning application for Lime Trees Farm (adjoining her property)

3 MINUTES OF PREVIOUS MEETING

It was **resolved** that the minutes of the **Parish Council Meeting (10/2014)** held on 2 March 2015 (350-354) having been circulated, be approved and signed subject to the following amendments;

Item 6.2. The Employers National Insurance shown on the Cash Book should have read £11.52 (not £3.20) and as such the value of the six cheques for payment in March came to £1,396.70

Item 8.5 – The unnamed person who did a great deal of work on Green Spaces should have been recorded – Michael Johnson

Open Forum – change Asp Bridge to Ass Bridge

Proposed Cllr. Leeming Seconded Cllr. Crosfill. All were in favour

4 MATTERS ARISING

The concrete standing at the **Allotments** is still not done as those doing the work are part of the farming community and have other concerns at this time of year. The clerk has exchanged e-mails with Leeds Outer North-East who will award a 2014/15 grant on receipt of evidence of completion of the work. Meanwhile Cllr. Hogan has carried out an investigation to establish how those invited to tender knew what the other quotes were. He concluded that they talked to one another which we cannot prevent as a PC. Nevertheless as councillors we should not discuss quotes received and should follow the rules laid down in the standing orders/financial regulations a review of which will be an agenda item next month

A contractor has been given instructions to commence work in dealing with the mole problem on **Scholes Lodge Farm (SLF)** and work was expected to begin straight away. The spraying of the dock is still outstanding, a licence is needed which rules out many potential contractors. The work can be done using a bar for larger areas with knapsacks where the bar cannot get to. These will cost £220 + VAT and £100 + VAT respectively. It was **resolved** that instructions be given for the work to commence, proposed by Cllr. Hassell, seconded by Cllr. Yapp, all were in favour
The closing date for **nominations to the Parish Council** has now passed, all Scholes members are elected unopposed including two new councillors, Amanda Munro and Karen Dales who replace Cllr. Hogan and Cllr. Kelly who have not sought re-election. There are seven people standing for the six vacancies in the Barwick - in

– Elmet ward, Cllr. Jeffers is not seeking re-election and there is a vacancy due to the above resignation, three new people have submitted nominations

Parish Framework Invitation to Tender – the clerk has received one reply from Roger Moscrop which is in a sealed envelope

5 CRIME REPORT

Five of the ten crimes committed in March were committed on 6th March, in four of these cases the suspect(s) left empty-handed, i.e. two vehicles illegally entered and searched on Lyndhurst Road and two illegally entered properties on Lyndhurst Crescent, in both cases the lock was forced/broken. The same day a handbag was stolen from a property on Lynnfield Gardens, the suspect(s) fled after a dog barking alerted the complainant. There has also been a number of cases of milk left on the doorstep being stolen – two such cases were reported to the police – Gascoigne Avenue and Gascoigne Court. There was also a crime captured on CCTV involving two motorcyclists one of whom dismounted and made an unsuccessful attempt to put a brick through the window of a take-away shop on Barwick - in – Elmet Main Street, they returned thirty minutes later and repeated the attempt this time the window was broken. There was a burglary on Milton Drive, entry was gained by an unlocked window, items were taken and the suspect(s) made off in a vehicle which was later recovered. There was also a burglary on Parlington Meadow which appears to have been a professional job in which entry was gained by a skylight, an alarm panel was removed and cash and jewelry were taken from a floor safe hidden under the carpet using a cutting tool to cut through the lock

In addition to these ten crimes, dog walkers who drive out of the villages and then park up to walk their dogs along country paths had been targeted. Many have left valuables in full view of passers by, others have hidden such items when they park up but the criminals observe them doing so and know where the valuables are hidden

6 FINANCE

6.1 It was **resolved** that the **cash book summary and budget monitor for March** be approved showing payments of £1,504.68 (cheques totaling £1,396.70 and direct debits totaling £107.98

6.2 It was **resolved** that twelve cheques for April amounting to £5,217.17 plus a direct debit for £41.91 be approved, total payments £5,259.08

7 CORRESPONDENCE

The Clerk presented the list of **correspondence** (2288-2410) received since the last meeting details of which had been previously circulated. There have been a five communications from the Yorkshire Local Councils Association (2390, 2396, 2401, 2408 and 2410) and three from LCC (2388, 2393 and 2406). The other items were;

- 2389** Notification that the presentations given at the Annual Forum are now available online
- 2391** Details of a Parish Council smartphone app
- 2392** Resident suggesting the PC writes to thank a local postman who has retired after thirty years delivering to Barwick - in - Elmet
- 2394** Communication to raise awareness of a community fund created by a company developing a wind farm between Aberford & Mickfield
- 2395** Newsletter from the Outer North East Leeds Crime Prevention Panel
- 2397** Minutes of the annual Parish and Town Council Forum
- 2398** Weekly “Works on the Highway” report
- 2399** The FieldFinders campaign who want information about fields created between 1927 and 1935 by grants from the Carnegie UK Trust

- 2400** Details of a free HS2 consultation event in London
- 2402** Complaint from a parent about highways issues caused by vehicles parked on Main Street near the Barleycorn Public House
- 2403** West Yorkshire Combined Authority Single Transport Plan five core principles for comment and feedback
- 2404** Report from a resident of TPO protected trees being felled
- 2405** Query re: £360 given to Scholes Social Club
- 2407** Rural Action Yorkshire newsletter
- 2409** CPRE – notification of Annual General Meeting

The clerk will ask LCC for an update regarding item 2404

Further clarification was sought regarding 2402, the parent lives in Aberford and brings her child to school in Scholes

8 OTHER ITEMS

8.1 The Parish Council's response to correspondence item 2403 regarding buses – in response to correspondence item 2403, the clerk has drafted a response on behalf of the PC which highlights the infrequency of buses in our parish and the regular failure of those services and suggesting that the transport plan should consider a shuttle service to those areas better served by public transport and that timetables should be integrated to reflect the need of commuters to transfer between buses/trains. It was agreed that the draft should be submitted as the response of the PC

8.2 Scholes Developments – an update and to consider the impact of the Farsley appeal– since the last PC meeting the Secretary of State has ruled that LCC is meeting its legal obligation for a five year housing supply, a ruling which undermines the argument which the developer for the Scholes East site planned to use in their appeal against the Plans Panel ruling last August declining their application. LCC have written to the developer asking them to reconsider their decision to go ahead with the appeal. It was noted that the developer has not answered our correspondence recently

8.3 Risk assessments update – Risk assessments have now been done for the Arch over Jubilee gardens, the Hay rack on Crossland Mews, the WW1 Memorial plaque and Scholes Lodge Farm gates & fencing. Number tags will be fitted to the benches. Completed risk assessments will be due for review after the May annual meeting. Formal playground inspection training is still being pursued, meanwhile councillors continue to make regular checks of the equipment to ensure there is no broken glass or other hazardous materials

8.4 Neighbourhood Development Plan – the last meeting of the Steering Group was more of a working session, those present were split into groups to consider questionnaire comments (of the questionnaire replies, 175 people have added written comments to their replies). Keith Pullen has done a great deal of work including typing out all 175 sets of comments). After two hours, the analysis was nowhere near complete and each group will therefore meet again before the next steering committee. Keith will rearrange the comments categorising them by respondent rather than by policy as it was found that several respondents gave a similar answer when commenting on more than one policy. It was noted that the lowest approval rating of any of the policies was 84%. The results of the housing needs survey have been received and will be considered next month

8.5 Facebook, website & social media reports – The Facebook page has 222 likes and was visited 2492 times during the month. The most viewed post was the Barwick Main Street Development which was viewed 1200 times

8.6 Letter to the chairman from two children asking the PC to consider green space for youth– the chairman has replied to a letter from two children in Scholes who enquired about space for sporting activities. It was felt that the parish needs a reminder that the playing fields at Scholes are open for casual use – this will appear in the next newsletter. It was felt that the tennis courts benefit a very small number of people and we should consider how this asset can better serve the community. The clerk will write to the children to let them know that their letter lead to discussion at the PC regarding provision for youth

8.7 Leeds City Council fund enhance community safety – the PC has registered an interest in this fund after a councillor suggested we consider CCTV around the sheltered housing

9 PLANNING

The Parish Council considered the following planning applications forwarded by Leeds City Council Development Department

15/00560/FU/NE	8-12 Main Street, Barwick - in - Elmet - Demolition of existing buildings and erection of six dwellings - Considerable objections
15/01413/FU/NE	Brick Pond Farm, Potterton Lane - Single storey front/side extension; porch to front - no objection subject to stated conditions
15/01672/FU/NE	1 Maypole Cottages - Conservatory to rear - no objection
15/01504/FU/NE	Lime Trees Farm, Main Street, Barwick - in – Elmet - Two detached dwellings with garages – still to be considered by the Planning Committee

The 8-12 Main Street development had already been discussed in the Open Forum – see below

Concern was expressed that work on the new properties on Elmete Avenue appears to have stopped with the buildings left in an unfinished state – the clerk will follow this up

10 REFERRALS & RISK ASSESSMENTS

There is a pothole in the road on Scholes Main Street near Cullens' Farm

Also, a fence which adjoins PC land (Barwick - in – Elmet bowling club) has blown over, the clerk will check the lease to see who has responsibility for the boundary

11 DATES of FUTURE MEETINGS

Monday 11 May: Annual Parish Meeting & Annual Parish Council Meeting at at Barwick - in - Elmet Methodist Schoolroom at **7 p.m.**

****Note next month's meeting is the second Monday of the month due to the Spring Bank Holiday****

Mon 20 April: Barwick Playing Fields/Allotments at Barwick Methodist Schoolroom at 7:30 p.m.

Mon 27 April: Scholes Playing Fields at the Sports Pavilion at 7:30 p.m.

7th May - Local Council Elections

There being no further business the meeting was closed at 8.42 p.m.

Signed

Chairman
11 May 2015

The **OPEN FORUM** was held at 7 p.m.

The open forum began with a presentation by Dave Jones, a community development officer from the National Health Service who explained the process for using the defibrillator. He advised those present not to be concerned about using the defibrillator, it is impossible to go wrong, it is nothing like the popular image of TV dramas (where electrodes are put across the chest and an electric shock given). The defibrillator stops the heart allowing it to restart with a regular beat. He explained that if someone has a heart attack, there is a window of four minutes to resuscitate them. This can be extended by CPR and it is important that CPR does not stop while someone goes to get the defibrillator, as such, the defibrillator should only be used if there is one person to apply CPR while someone else goes for the defibrillator. The correct process is to dial 999 as normal and the expert taking the call will advise whether the use of the defibrillator is appropriate or not. If so, the code to the box which contains it is given. The defibrillator itself tells the user what to do. The defibrillator at Leeds-Bradford airport has already saved several lives. Local people can be trained as Community First Responders, they are contacted by telephone in the event of an emergency. Although the sheltered homes are at the opposite end of the village, the Best One shop (Satnam's) was chosen because a defibrillator has to be fitted at a well-known location, the telephone operator should not need to give directions to find the nearest one. Dave reassured the meeting that anyone using a defibrillator has nothing to fear regarding litigation. If we want a defibrillator for other parts of the parish, they are £750 + VAT, the box is a further £520 + VAT

Three Barwick - in – Elmet residents were present to express their concerns regarding the proposal to knock down existing dwellings on 8-12 Main Street and replace them with six new properties. They noted the objection comments already submitted and added another concern, namely the loss of aspect. At the moment, the boundary between their property and the existing site is a wall a few feet high, it will be replaced by a building far taller than the wall. One of these residents commented that the number of properties his boundary adjoins is set to increase if these properties are built, a comment which some of the Barwick - in – Elmet councillors resonated with. The PC have requested that this is considered by plans panel rather than an individual case officer. The ward councillor noted this and advised that little is happening at the moment as LCC are waiting to see the outcome of the elections. The PC have already been accused of bias by a representative of the applicant simply for displaying factual information in the PC notice board. It was noted that the Barwick - in – Elmet conservation management plan requests that all new properties face the road. The meeting was advised that Cllr. Rachel Proctor has been looking into this case. Those wishing to object were advised to send in individual comments as LCC treat a petition as a one objection

One resident wanted to raise awareness of the proposal to create a new pathway using the disused railway line. The village gala is coming up soon which will present an opportunity to promote this. The project has the support of Sustrans (a British charity promoting sustainable transport). The team have no money and asked if the PC would be willing to give a grant. This can be an agenda item next month but the PC would need to know how much and what the money is for, a formal written application is therefore required

